



ST. PAUL'S UNIVERSITY

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To: Graduating class of 2025

From: Office of the Registrar-Academics

Date: 3rd July, 2025

Subject: Important Dates for the 34th Graduation Ceremony

Warm greetings from St. Paul's University!

Congratulations on reaching this significant milestone in your academic journey. We are delighted to share with you the important dates for the upcoming graduation ceremony. Please take note of the following key dates and mark them in your calendars. For more detailed information, please refer to the attached graduation letter.

Date	Time	Activity
Wednesday, September 16, 2025 – Friday, September 19, 2025	9.00 am - 4:00 pm	Pictures for Graduation Magazine (respective Campuses)
Friday, September 24, 2025	5.00 pm	Last day to apply online for graduation and fill in the certificate confirmation form.
Friday, September 24, 2025	5.00 pm	Last day to submit bound dissertation/thesis (Postgraduate Students)
Friday, September 24, 2025	5.00 pm	Last day to submit published journal article(s) (Postgraduate Students)
Friday, September 30, 2025	5.00 pm	Last day to confirm required course units to graduate with the respective department (HODs)
Friday, October 3, 2025	8.00 am - 5.00 pm	Last day to clear with the Finance Office (Respective campuses)
Thursday, October 30, 2025, to Wednesday,	8.00 am- 5.00 pm	Invitation Cards (E-cards) are to be send from the Corporate Affairs

November 5, 2025		Department
Thursday, October 30, 2025, to Wednesday, November 5, 2025	8.00 am- 5.00 pm	Graduation attires are to be collected (respective campuses) at the Registry Offices
Thursday, November 6, 2025	2.00 – 4.00 pm	Graduation Rehearsal
Friday, November 7, 2025	9.00 – 1.00 pm	34 th Graduation Ceremony
Friday, November 14, 2025	5.00 pm	Last day to return the Graduation attires (respective campuses) at the Registry Offices
Monday, January 12, 2026, to Friday, July 17, 2026	9.00 a.m. - 4.00p.m.	Collection of Certificates & Transcripts (Limuru campus)
Friday, July 17, 2026	4.00 p.m.	Last day to collect certificates & Transcripts (Limuru campus)
Saturday, July 18, 2026	4.00 p.m.	First day to collect certificates & Transcripts (Limuru campus) with a penalty of Kshs. 100 per day to a maximum of Kshs. 6000/-

We encourage you to take note of these dates and ensure you complete all the necessary requirements within the specified timelines. Your active participation and timely adherence to these deadlines will contribute to a successful and memorable graduation experience.

Once again, congratulations on your outstanding achievement. We look forward to celebrating your accomplishments during the 34th Graduation Ceremony.

Best regards,



Dr. Ruth Ndanu King'oo,
Registrar – Academics

